

Dear CHEM-267 Students,

Welcome to the organic lab. Do not be intimidated by the lab! If you read the experiment handout, do the OWLs and prepare a prelab, you will be prepared for each experiment.

There is no lab lecture for this class. Only a prelab talk by me in the room listed on SPIRE and by your TA before each section begins. Therefore, it is imperative that you pay close attention to your TA, and to the frequent emails I will send you giving instructions on how to successfully do the experiments. There is no textbook for this course. You only need to purchase a lab coat from the University Campus Center Store. These are the only approved lab coats for use in the organic lab.

About the website:

- Safety Dress Code – Read this document. You will be required to sign and return upon completion of check-in.
- Schedule of Experiments: gives the dates and due dates of experiments, dates when lab will not be in session, references to your organic text for background information, etc.
- Safety and Waste Disposal: how to work in the lab safely, and how to safely and responsibly dispose of chemical wastes. KNOW THIS INSIDE OUT. Credit will be lost for safety violations.
- Make-up Lab Request: use the Google Form link on the website.
- Notebook and Grading Policies: this tells you how your grade will be calculated and what you need to do to get a good grade. Follow it closely.
- Some ways to get a poor grade in this course: speaks for itself. Avoid these mistakes.
- First Day Handout – How to prepare for day one, which is check-in and the melting point experiment.

About the pages on the course website:

- ESSENTIAL: [Schedule of Experiments](#): this is where you will view and download the experiment handouts and get other information such as photos of equipment and procedures.

- ESSENTIAL: OWL: information on using OWL and OWL policies.

- ESSENTIAL: [How to Keep Your Notebook](#): as it says. Use this as a template for keeping your notebook and writing reports.

After reading this, download and read the syllabus from the course website.

Again, welcome and best of luck with the semester.

Chris McDaniel